

## **NLG Evidence Request Information and Procedure**

Evidence will only be released to attorneys representing clients arrested during the RNC protests or arrestees themselves who want to prepare for their trial. Evidence for civil litigation will not be released until we decide that we can handle the added volume of requests without it being detrimental to our support of arrestees.

Anything released to you is for trial use only. No copies should be made outside of the requirements of criminal proceedings without permission from the National Lawyers Guild. Under no circumstances should you turn over evidence released to you to anyone outside of the requirements of criminal proceedings.

Video evidence will be released to you on VHS videotape. Photo evidence will be provided to you in digital form on CD. All witness contact information and any paperwork will also be provided to you in digital form on CD. You are responsible for printing any of the evidence you plan to use.

You should attach a photo of the defendant, if at all possible, on the day of arrest or release or in the same clothes, to the request form. If you are unable to produce a photograph, you should be sure to describe color of clothes and physical appearance of the defendant and the (non-incriminating) situation surrounding the arrest.

Evidence requests will be prioritized based on "Trial Date". If there are special circumstances that distinguish your defendant's case from the hundreds of other cases, for purposes of expediting requests, please list those in the "Notes" box for our consideration.

When complete, the Evidence Request Form should be faxed or mailed to:

**Fax: 212-679-6178**

*NYC NLG - info request  
143 Madison Ave.  
4<sup>th</sup> Floor  
New York, New York 10016*

# EVIDENCE REQUEST FORM

## DEFENDANT INFO

NAME: \_\_\_\_\_ DOCKET #: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TRIAL DATE: \_\_\_\_\_

BRIEF  
DESCRIPTION:

## ARREST INFO

DATE: \_\_\_\_\_ EVENT: \_\_\_\_\_

TIME: \_\_\_\_\_ LOCATION: \_\_\_\_\_

BRIEF  
DESCRIPTION:

## ATTORNEY INFO

NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PHONE #: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

## NOTES